

OFFICIAL MINUTES
 REGULAR MEETING
 BOARD OF EDUCATIONAL
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner, on Tuesday, February 15, 2022, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE, and at the following video-conference sites: Alliance Public Schools Adm. Bldg - 1604 Sweetwater, Alliance, NE; ESU 13 Satellite Office - 361 College Drive, Sidney, NE; Hay Springs High School - 407 N. Baker, Hay Springs, NE; Hemingford High School - 911 Niobrara Avenue, Hemingford, NE; and Chadron State College - Miller Hall, 1000 Main Street, Chadron, NE. Meeting notice was published in the Star-Herald on Thursday, February 10, 2022.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present at Scottsbluff Site: Diane Coon, Steve Diemoz, Bill Knapper, Scott Marsh, Tom Millette, Ray Richards, Mark Sinner, Dr. Laura Barrett - Administrator, Jodi Walker - Business Manager, and Desira Martin - Treasurer. Guests: BJ Peters, Dr. Pam Brezenski, Stephanie Ryan, Jessica Broderick, Deborah Wilson, Krystie Hohnstein, and Jacey Marietta. Present at Alliance Site: Patricia Jones. Present at Chadron Site: Heather Croufutt. Present at Hay Springs Site: Kim Marx. Present at Hemingford Site: Tim Horn. Present at Sidney Satellite: Don Egging.

Absent: None.

Moved by Marsh, seconded by Richards, that the agenda be approved as listed. Aye: Coon, Croufutt, Diemoz, Egging, Horn, Jones, Knapper, Marx, Millette, Sinner. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Coon, that the consent action items be approved as listed (Minutes of January regular meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report, Claims, 2022-2023 Certified Staff: Bobbie Moseman). Aye: Croufutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner. Nay: none. Absent: None. Motion passed.

The following General Fund claims were approved for payment:

February 15, 2022	
Salaries, Benefits	\$869,590.28
Prof. & Tech. Services; Mileage	\$86,923.16
Leases, Utilities & Maintenance	\$32,403.61
Copies, Postage, Telephone & Travel	\$80,854.24
Supplies, Materials, Software & other Util.	\$67,961.73
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$24,324.00
Transfer for Investments	\$500,000.00
Dues, Fees & Ind. Costs	\$4,685.86

Total	\$1,666,742.88
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Calendar items were noted.

No public forum.

Reports:

Members of the ESU 13 Special Education Department, Dr. Pam Brezenski, Jessica Broderick, Deborah Wilson, and Stephanie Ryan, presented details of the SPED department which included an overview of the staff, local outreach, involvement in special education/student services at the state and national level. Grant projects and department support was explained. Updates to the LifeLink and Meridian Programs were also given.

The Projects, Programs, and Services Board Committee met on February 7th to review a pilot project to provide Work Based Learning opportunities in health care services for the southern panhandle. In addition, the committee heard details of a new position for the Meridian Program. Dr. Barrett relayed the project details and the Meridian position to the Board.

Patricia Jones and Ray Richards gave an overview of the 2022 Legislative Issues Conference they attended in Lincoln on January 30-31.

Krystie Hohnstein, Director of Head Start, gave Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA) training that included who qualifies for Head Start, documentation of eligibility, income calculation, application process, formal process for selection criteria, and wait list selection for open slots. Program Information Reports for Early Head Start and Head Start were reviewed.

Head Start Director's Report and Policy Council Report for January - no discussion.

Administrator's Report Highlights:

- Legislative news - Dr. Barrett participated in an informational session for members of the Nebraska Legislature and their staff hosted by ESUCC.
- Accreditation - Cognia will be performing a virtual external visit for accreditation March 21-22. There will be a Board interview group meeting on March 21st.
- Multi-factor authentication has been implemented using two different methods requiring all users logging into our network to authenticate and verify.

Board Member Comments: Richards shared that ESU 13 staff member, Janie Garza, is participating in the Monument Prevention Coalition. He also thanked our school nurse, Carol Sinner, who started a school nurse network for panhandle school nurses. Crofutt informed the Board members that she would not be seeking re-election to the ESU 13 Board of Education.

Old Business:

Moved by Knapper, seconded by Marsh, that the Board take from the table the consideration of amendments to the VALTS Student Handbook. Aye: Diemoz, Egging, Horn, Jones, Marx, Millette, Richards, Sinner, Coon, Crofutt. Nay: none. Absent: none. Motion passed.

Moved by Marsh, seconded by Knapper, that the Board approve the amendments to the VALTS Student Handbook adding *Dress Attire and Student Appearance (Dress Code)*, and the additional Attendance Policy Statement *"If students leave the facility without permission, they will be issued a zero for the class they missed."* Aye: Egging, Horn, Jones, Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: none. Motion passed.

New Business:

Moved by Millette, seconded by Egging, that the Board approve the proposed ESU 13 calendar for 2022-2023. Aye: Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Coon that the Board approve the revised Head Start

Planning & Monitoring/Communication & Recordkeeping Written Plans, and the Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Written Plans. Aye: Jones, Knapper, Marsh, Marx, Richards, Sinner, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Richards, that the above listed minutes be approved as read. Aye: Knapper, Marsh, Marx, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones. Nay: none. Absent: None. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, March 15, 2022 at ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.